



# **GREEN** *way*

**PUBLIC  
TRANSPORTATION**

## **FY 2012 BUDGET**



**Board of Directors Meeting**

March 10, 2011

# Key Assumptions

- Status quo service level and no changes to fares.
- Van maintenance to be brought in-house effective July 1, 2011.
- Annualized cost for mechanics and new interim maintenance facility are included.
- Completion of the Warlong upfit by June 2012.
- Adding 6 part-time operators and new classification of part-time operator with partial benefits (retirement, sick and vacation).
- No change to member agency match.

# Overview

- Operating budget proposes annual revenues and costs of approximately \$4.87 million, 2.5% (\$121,000) increase over FY 2011 revised budget.
- A general reserve of \$50,000 has been included.
- Budget includes an increase of 6 part-time operator positions.
- No pay increases.
- Total capital expenses and revenues \$975,400, down \$3,491,586 from the revised FY 2011 budget(\$4.46 million).

## 2012 Ridership and Service Level

Service Characteristic	Annual Projection	
	FY 2011	FY 2012
Vehicle Service Hours	85,000	85,000
Vehicle Service Miles	1,340,000	1,340,000
Vehicles (w/spares)	60	60
Ridership/Boardings	290,000	290,000

## Summary of Anticipated Revenue

Source	Operating		Capital	
	FY 2011	FY 2012	FY 2011	FY 2012
<b>Federal Grants</b>				
5307	\$1,791,025	\$2,095,803	\$1,016,888	\$513,120
5307 America's Recovery and Reinvestment Act (ARRA)	401,000		1,584,422	
Congestion Mitigation and Air Quality (CMAQ)			600,000	192,800
<b>State Grants and Intergovernmental Revenues</b>				
5307 Matching Funds	15,000		127,111	80,400
State ARRA	70,056		567,348	
5310, 5316, 5317	70,000	141,300		
5311 - Community Transportation Program (CTP)	400,637	450,000	313,295	38,700
State Maintenance Assistance Program (SMAP)	193,000	190,000		
Rural Operating Assistance Program (ROAP)	847,984	847,984		
<b>Contract Revenues</b>				
Agency Contracts	467,000	480,000		
Home and Community Care Block Grant (HCCBG)	138,803	150,000		
<b>Local Government</b>				
Member Matching Funds	55,375	209,317	257,922	103,980
Taylorsville Contract	12,400	12,400		
City of Hickory Grant				46,400
Catawba Supplemental Funds	45,000	45,000		
Other Local (advertising, vehicle sales, etc.)	30,000	30,000		
<b>Fares</b>				
Passenger Fares	200,000	225,000		
<b>TOTAL REVENUES</b>	<b>\$4,756,280</b>	<b>\$4,876,804</b>	<b>\$4,466,986</b>	<b>\$975,400</b>

# Summary of Operating Appropriations

Operating Appropriations	FY 2011 Revised Budget	Proposed FY 2012 Budget	Variance	Comments
Salaries and benefits	\$2,578,570	\$2,848,569	10%	Annualized wellness, COLA , and mechanic's costs--plus 17K retirement, 70k increase in health insurance and 25k unemployment payouts.
Insurance, leases and utilities	280,000	297,275	6%	New shop lease and insurance.
Payroll services & computer support	62,000	66,000	6%	25k Routematch license and 35K for computer support and 6k payroll.
Professional services	222,500	222,500	0%	No change
Advertising and promotions	40,000	35,000	-13%	No new advertising campaigns
Travel, training and dues	19,960	16,960	-15%	Less travel anticipated
General expenses	100,000	100,000	0%	No change
Fuel	638,100	698,100	9%	Based on 176,000 gallons at \$3.96 gallon (less taxes).
Fleet maintenance	540,150	492,400	-9%	Based on projected costs.
Other operating expenses	125,000	50,000	-40%	Highway use tax in prior years
Operating budget contingency	150,000	50,000	-66%	Based on experience.
<b>Total Operating Appropriations</b>	<b>\$4,756,280</b>	<b>\$4,876,804</b>	<b>3%</b>	

# Proposed Capital Appropriations

Project	Cost
Phase I - A&E Costs for Design of New Maintenance Facility @ S&W Site	\$264,000
Maintenance tools and equipment	\$10,000
Computer replacements and upgrades	\$35,000
Building signage	\$10,000
Bus Benches (City of Hickory)	\$2,400
Building security (fencing, camera's etc)	\$20,000
Furniture for new building	\$30,000
Finish construction/upfit of offices	\$30,000
2 LTV vehicles	\$241,000
Warlong Upfit	\$303,000
Phone system upgrades	\$30,000
<b>Grand Total</b>	<b>\$975,400</b>

# FY 2012 Proposed Agency Match

Member Agency	FY 2011 Match Requirement	FY 2012 Match Requirement
<b>Cities</b>		
Conover	\$52,331	\$52,331
Hickory	145,616	145,616
Newton	29,578	29,578
<b>Counties</b>		
Alexander	4,080	4,080
Burke	32,212	32,212
Caldwell	29,077	29,077
Catawba	20,403	20,403
<b>GRAND TOTAL</b>	<b>\$313,297</b>	<b>\$313,297</b>

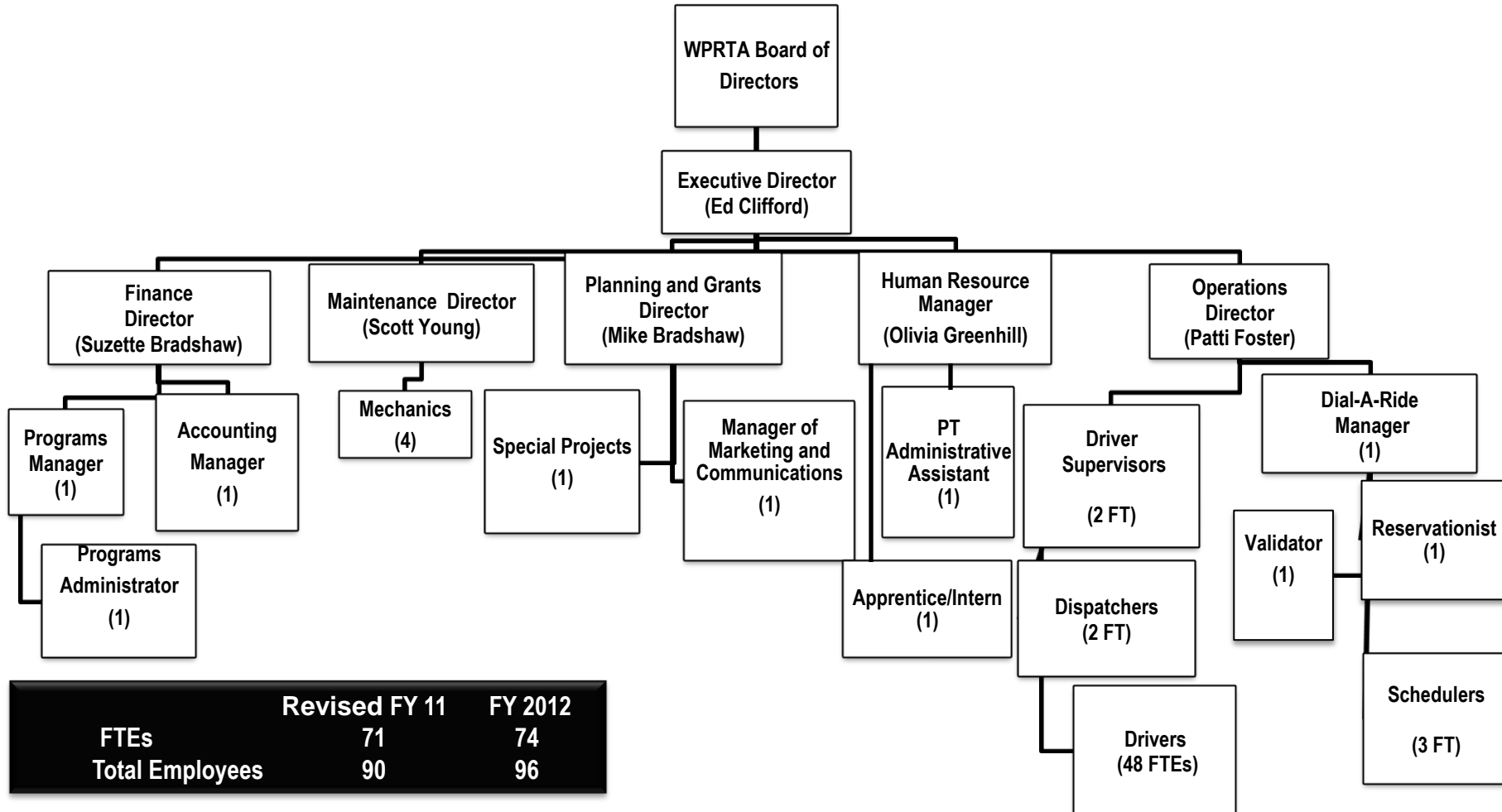
# FY 2012 Projects and Initiatives

1. Fully implement fleet management software by June 30, 2012.
2. Complete first phase of human resources data management system implementation by June 30, 2011.
3. Restructure part-time positions and establish a new classification of part time driver offering limited benefits by September 2011.
4. Complete move of Administration function to the Warlong building by March 2012.
5. Initiate the architectural and engineering work for the new facility by December 2011.
6. Initiate the formation of a regional transit advocacy group by June 2012.
7. Build total unrestricted reserves to \$885,000 by June 2012 (New Facility Plan Target).
8. Reevaluate member agency match prior to the development of the FY 2013 budget.
9. Place the Hybrid Electric transit bus in revenue service by September 2011.
10. Apply for funding from at least one non-traditional grant by June 2012.
11. Reduce total annual operator pay hours by 10 percent.

# KEY INDICATORS AND TARGETS

Indicator		FY 11 Target	FY 12 Target
1	Total Operating Revenue per Month •Farebox •Contract	\$16,667 \$38,917	\$18,750 \$40,000
2	Total Customer Complaints per Month	12	9
3	Reportable Accidents per 100,000 Vehicle Service Miles	< 1	< 1
4	Miles Between Mechanical Failure	>10,000	>10,000
5	Worker Comp Claims per Month	< 1	< 1
6	Cost per Vehicle Service Hour	\$16.40	\$16.82
7	Cost per Passenger		
8	Passengers Per Vehicle Service Hour	3.41	3.41
9	Farebox Recovery (incl. Contract Revenue)	14.0%	14.4%
10	On-time Performance	90%	90%
11	Overtime as a Percent of Total Pay hours	NA	(TBD)

# FY 2012 Organization Chart



	Revised FY 11	FY 2012
FTEs	71	74
Total Employees	90	96

## Next Steps

- Conduct public hearing on the budget
- Consider adopting the FY 2012 Budget Ordinance